Northwest Louisiana Human Service District (NLHSD) – Region 7

Secretary’s Report of the Board Professional Development

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

The Leadership Team of the NLHSD provided professional development and training for the NLHSD Board on **Wednesday, July 31, 2013 from 12:30 pm until 4:30 pm.** The meeting was **called to order** by Njeri Camara at 12:30 pm; **Invocation** was offered by Njeri Camara; **Pledge of Allegiance** was led by Deanna Fowler.

**Roll Call - Board Members In Attendance**: Marcelle Slaughter, Chair; Fred Jones, Vice Chair; Njeri Camara, Secretary; Barbara Marshall, Treasurer; Margaret Lowery, Ora Rice, Dee Fowler and Chris Nolen. Absent: Jennifer Partain, Morgan Johnson, Roland Pippin and Wanda Brock.

**Guest and Public Comments - Members of NLHSD Leadership Team:** Doug Efferson, NLHSD Executive Director; Michele Impson, HR Director; Wendy Goad, OBH Regional Manager; Sharon Doyle, OCDD Regional Manager; Dr. Robin Hogue, OBH; Tanya Murphy, OCDD; Stacey Pierce, OBH; Allie Allen, et al

**Agenda Items for Discussion/Action:**

**New Business**

1. Board Training Session
2. Doug Efferson provided handouts and reviewed the 2013-2014 and 2014-2015 Strategic Plan which was completed after the board retreat with stakeholder input. The Draft Operational Plan for FY 2013-2014 was created by DHH with goals set by the District in a format that follows the AIP. Metrics have been established with thresholds submitted by the District.
3. Efferson then reviewed the District budget totaling $11,511,824. The entire budgeted amount appears in “Other charges” on the state’s entire budget.
4. Michele Impson provided handout, reviewed and explained the status of the District Human Resources Transition Activities where 129 positions were transferred to the district on June 24, 2013 with District and DHH organizational charts. The district is currently working on hiring a finance director.
5. Allie Allen provided handout, reviewed and explained District Operational Transition Activities covering maintenance, IT, asset management (property) and the telecommunications system.
6. Wendy Goad provided handouts, reviewed and explained current OBH services, along with input and comments from Dr. Hogue. Stacey Pierce provided additional explanation on contracted services.
7. Sharon Doyle provided handsout, reviewed and explained current OCDD services, along with assistance from staff leadership. OCDD money is 100% federally funded.
8. Efferson provided handouts, reviewed and explained results of Phase II RA with other districts
9. Efferson reviewed and discussed preparations for Phase II Readiness Assessment for the District.

**Adjournment:** Moved by Jones, 2nd by Nolen for adjournment. Meeting adjourned at 4:50 pm.

Respectfully submitted, Njeri Camara, Secretary